



Information Service Office of Orange County
12391 Lewis St., Suite 102, Garden Grove, CA 92840 (714) 748-1113

FINAL

MINUTES OF THE SERVICE BOARD MEETING November 18, 2015

Julie S. (Chair) called meeting to order with the Serenity Prayer at 7:04 pm
Twelve Traditions read by Wendy M.

PRESENT:

Officers: Chair Julie S., Chair Elect Cianna C., Ex-Officio Steve F., Secretary Mary Lou L.

Committees: Institutions – Diane M., Wendy M., Alateen – Amy L., Brandi S., WS Liaison – Bill P., Jerry E., Public Information – Sandy O., Will W., Orange Blossom – Marie P.

Secretary – Mary Lou L.

Motion: By Wendy M. – to accept minutes from September 16, 2015 Service Board Meeting as presented. 2nd by Bill P. 9 in favor/none opposed. The motion carried.

Treasurer – Julie S. reported for Ada G. (absent)

Julie provided the Financial Report for October. Mary Lou L. presented information on AFG financial guidelines that pertain to group reserve funds and how they are distributed. After discussion, it was decided to provide educational material regarding finances to IRs at each meeting that they could present to their group. The purpose is to educate groups about where their contributions go and how they are used, and assisting them with AFG information that will help them to make sound financial decisions. Mary Lou to summarize information to be provided to IRs. Passed basket for 7th Tradition.

This evolved into a conversation about how the board communicates with IRs, and how to get information to the groups. The decision was made to 1) create a handout for the IR meeting of suggested topics for IRs to communicate at each meeting between IR meetings, 2) to remind/invite IRs to attend an Orientation, conveying that Orientation is a requirement rather than an option, and 3) use the IR email list to email reports to IRs right after IR meetings. **Will W. will create a pdf of reports and send to Julia for email distribution.**

Office Coordinator- Julia T.

See written report. **Motion was made by Brandi S. to upgrade to a new health insurance carrier with better coverage for the office coordinator, which includes a \$90 increase per month from the current amount. Seconded by Diane M. 9 in favor/non opposed. The motion carried. In addition, Julie will be in contact with an insurance broker to get more information.**

Public Information – Sandy O., Will W.

See written report. Topic to be introduced at next Intergroup Meeting is the Twelve Concepts.

Ex-Officio – Steve F.

No report.

Chair-Elect – Cianna C.

Cianna will create an email announcement to be sent to IRs next week regarding the December 2 meeting. She will also remind IRs to go to an Orientation Meeting.

Chair – Julie S.

No written report. Julie discussed issues regarding following Al-Anon Traditions that were recently brought to her attention, and explained that the OC Service Board has the option to de-list groups, but has no other authority. There is a task force that is looking into the issue. Julie asked only that the board understand that this was occurring.

Institutions – Diane M., Wendy M.

See written report.

World Service – Bill P., Jerry E.

No written report. Bill will send a calendar for meetings so that Service Board members can attend meetings when WS team members are out of town. They will be attending the upcoming Southern California World Service Assembly Meeting in Glendale on November 21.

Orange Blossom –Marie P.

No written report. Marie suggested that the description of the duties of the Orange Blossom be separated into the published version and the online version, and that subscription payment by credit card online be considered. **Steve F. to check on this.**

Alateen – Amy L., Brandi S.

No written report. Alateen certification and recertification in English and Spanish to take place on March 5 at King of Glory Lutheran Church in Fountain Valley.

Round Robin – Ralph B. (absent)

Mary Lou L. presented the idea of trying to get groups to have more and regular Round Robins to ensure the financial stability of the Orange County area. Bill P. proposed that the Service Board have a Round Robin for the February meeting that would launch a drive to have IRs ask their groups to have a Round Robin at least once a year. **Bill P. will spearhead the event.**

Phone coverage –Ellen J., (absent) Jackie G. (absent)

No written report. Phone coverage has been scheduled through the end of the year.

Foreign Language Liaison – Sophia F., Myrna N. (absent)

No written report.

Alateen Liaison – Stephanie (absent)

No written report.

Historian – No written report.

Old/Unfinished Business: None

New Business: None

Next Service Board Meeting: January 20, 2016 at 7pm.

Reminder – what is said here, stays here. It is not appropriate to talk about Service Board meetings with people outside of board.

Motion to close by Amy L., 2nd by Marie P. Meeting closed with the Serenity Prayer at 9:16 pm.

Respectfully submitted,
Mary Lou L., OC Intergroup Secretary