

FINAL

MINUTES OF THE SERVICE BOARD MEETING July 15, 2015

Julie S. (Chair) called meeting to order with the Serenity Prayer at 7:05 pm
Twelve Traditions read by Karen S.

PRESENT:

Officers: Chair Julie S., Secretary Mary Lou L., Karen S. (outgoing) Treasurer Ada G.

Committees: H&I – Irv C., Diane M., Alateen – Amy L., Brandi S. WS Liaison – Carol G. (outgoing), Bill P., Nominations/Historian & Office Phone Coverage – Jackie G. PI – Gwen B. (outgoing), Sandy O., Will W., Orange Blossom – Bobbie O. (outgoing), Marie P., Round Robin – Dan L. (outgoing), Ralph B.,

Secretary – Mary Lou L.

Motion: By Bill P. – to accept minutes from May 20, 2015 Service Board Meeting as presented. 2nd by Diane M. All in favor. The motion was carried. Secretary requested that **all Service Board committee members provide written reports for both Service Board and Intergroup Meetings. Reports will be included in minutes for both groups. Julie S. to stress Orientation Meeting and explain to IRs what to bring back to their meetings.**

Treasurer – Ada G.

Written report attached. Ada reported that both contributions and expenses had decreased from last year. **Ada G. will look into why and where contributions decreased.** Passed basket for 7th Tradition.

Office Coordinator- Julia T.

Written report attached. Julia presented the Proposed Budget for Fiscal Year 2015-2016 and the board discussed it. Bill P. made a motion to accept the proposed budget with the addition of the Payroll expense of \$40,947.26. 2nd by Ralph B. A vote was taken, 10 in favor, 1 opposed, 0 abstained; the motion carried. Recommendation was made to conduct online approval discussion and approval process for further amendments to the budget. Julia also provided a form (attached) for **all new service board officers to complete to receive a complimentary subscription to the Orange Blossom.**

Public Information – Gwen (outgoing), Ralph B.

Melody (visitor) told about the Freedom Coalition Festival on the upcoming weekend, July 18-19, from 8am to 6pm. Al-Anon has a booth being coordinated by Gwen, Cianna, and Steve. **Gwen made a motion for approval of six (6) entrance tickets at \$15 each for the Freedom Coalition Festival at Irvine Lake on July 18-19, 2015. 2nd by Ada. A vote was taken; 14 in favor, 0 opposed, 0 abstained. The vote carried.** Gwen B., Ralph B. Written report attached. Participation in Orange County Fair has been going well with booth set up, literature, and volunteers. A new banner and table banner were purchased with previously allocated funds. **Gwen and Ralph B. will provide transition information to Sandy O. and Will W.**

Ex-Officio – Steve F.

Called in report. Steve reported that the website is running three weeks late. He got clearance from WSO and is working with Ben to complete it. The online spreadsheet is not done yet, but everything else is ready. The fundraising Birthday Party (see attached flyer) will be on September 19. There are three speakers, **we need more volunteers**, but it is in the works and on track. **Carol made a motion to include a suggested \$5 donation at the door on all material. 2nd by Marie P.; A vote was taken 14 in favor, 0 opposed, 0 abstained. The motion carried.**

Chair-Elect – Cianna C. No written report. Absent.

Chair – Julie S.

Julie provided insight into her leadership style and set these goals regarding Service Board and Intergroup Meetings:

- Start and end on time.
- Provide fluid, concise reports.
- Take if offline (out of meeting) and online to further conduct Service Board business between meetings.
- Provide concise, limited reports at Intergroup Meetings (summaries rather than reading whole report).
- Appoint someone to review and recommend updates to OC Group Manual.
- Move from Robert's Rules to Knowledge Based Decision Making (KBDM).
- Recognize and share the different talents, strengths, etc. within the Service Board and work with other groups/committees.
- Read your assigned job description from the OC Group Manual on your own.
- Communicate: rule changes, events, and opportunities to serve.

Hospitals and Institutions – Irv C. (outgoing), Diane M. See written report. Sovereign Health Group requested additional participation. Diane will send letters to local courthouses to introduce Al-Anon.

World Service – Carol G., Mary Lou L. No written report. Carol will provide transition information to Bill P. and Jerry E.

Orange Blossom – Bobbie O. (outgoing), Marie P. See written report. The issue was raised about ensuring that all information in the Orange Blossom is from groups in good standing. Marie will begin to require meeting numbers on flyers and submitted material. The online directory is the most up-to-date source; Marie will also get information from Cathleen regarding Alateen.

Alateen – Amy L., Brandi S. No written report. **Online: Amy L. made a motion to purchase 200 additional wristbands (\$140) for the booth at the OC Fair. The motion was seconded. A vote was taken; 14 in favor, 0 opposed, all others abstained. The motion carried.** Amy reported that Temple Beth El in Aliso Viejo had contacted her about involvement in a teen conference on January 24, 2016. Brandi S. has the goal of starting more Alateen meetings.

Round Robin – Ralph B. is the incoming contact for this position.

Phone coverage – Dan L. (outgoing), Ellen J., Jackie G. No written report. Dan will provide transition information to Jackie G.

Foreign Language Liaison – Sophia F., Myrna N. No written report. Absent.

Alateen Liaison – Open position.

Historian – Jackie G. is the incoming contact for this position.

Old/Unfinished Business: None

New Business: None

Next Service Board Meeting: September 16, 2015 7pm.

Reminder – what is said here, stays here. It is not appropriate to talk about Service Board meetings with people outside of board.

Motion to close by Bobbie O. 2nd by Karen S. Meeting closed with the Serenity Prayer at 9:00 pm. Respectfully submitted, Mary Lou L., OC Intergroup Secretary