

MINUTES OF THE SERVICE BOARD MEETING MAY 20, 2015

Steve F. (Chairman) called meeting to order with the Serenity Prayer at 7:00 pm
Twelve Traditions read by Ada

PRESENT:

Officers: Chairman Steve F., Chair-Elect Julie S., Secretary Karen S., Treasurer Ada G.

Committee: H&I Irv C., Diane M., Cianna C., Alateen Ellen J., Amy L., Joe S., WS Liaison Carol G., Mary Lou L., Historian open position, PI – Ralph B., Orange Blossom Bobbie O., Marie P., Round Robin no rep, Spanish Language Liaison Myrna N., Sophia F., Office Coordinator Julia T.

Invited Guests: Elizabeth K., Area Delegate, Jayme C., Immediate Past Delegate,

Visitors: Sandy O., incoming SB member, Fred W., Visitor, Melody, Visitor, Kathy R., Ex-Officio.

Secretary – Karen S.

Motion: By Marie P. – to accept minutes from March 18, 2015 Service Board Meeting as amended. 2nd by Ada G. All in favor. The motion was carried.

Chairperson – Steve F. - announced that because of the personal nature of some agenda items in this SB meeting, the Board requested that all visitors and invited guests leave at the break.

Visitor Fred W. requests that the board makes a motion to distribute a document he created to the IRs at the next IR meeting, asking for a group conscience on Dual Membership and service beyond the group level. Speaking for the SB, Steve replied that because the board has no jurisdiction on this issue, the Board does not have the authority to accept the request to distribute the document or to present the motion. This response was in compliance with Concept 2, page 183 of the Service Manual, which states that ***"The Al-Anon Family Groups have delegated complete administrative and operational authority to their Conference and its service arms."*** The principle of delegated authority and responsibility to our trusted servants (our elected Delegates, Trustees and WSO staff) to make a group conscience is the cornerstone of our active service structure. This group conscience has spoken through WSC and we, the service Board, have accepted the group conscience as it is our charter to do so.

Jayme C. and Elizabeth K. gave a presentation on Dual Membership beyond the group level. Copies of the documents they referred to are attached in the attachments. They fielded questions from both SB members and visitors.

All Visitors and invited guests departed.

Treasurer – Ada G.

Written report attached. There was a drop in the contributions from District 66 in March but it was back up to normal in April. Just something to be aware of. Passed basket for 7th Tradition.

Office Coordinator- Julia T.

Written report attached. Regarding "Birthday Contributions", they need to be received by the 1st of the month in order to get recognition in that month's Orange Blossom. Otherwise they can be reported in the next month's edition. **Put a reminder in the Orange Blossom about the Birthday Contributions opportunity to give.** Regarding the insurance coverage, to clarify, there is no cost for a certificate of insurance, but if the group needs to be named on the policy, we will continue to charge the individual group, as we are being charged for this service. Also, a reminder that only Al-Anon meetings can be included in the coverage, as was decided by the Service Board previously.

Chairperson – Steve F. No written report. The Annual Al-Anon Anniversary Fundraiser will be held at Trinity Church on Sept. 19th, 2015. The theme will be centered around Sponsorship. Everyone's help will be appreciated. The deposit for the meeting space is \$200.00. **MOTION: Ada G. made a motion to approve payment of \$200.00 for the Al-Anon Anniversary party to be held 9/19/15. 2nd by Ralph B. A vote was taken, 14 in favor, the motion carried.**

Report on Al-Anon website redesign. Need to add a module for the online Orange Blossom. The next step will be to give it to the SB to review. **The plan is to show it to the IRs at the next meeting June 17th, on a screen so they can all see it.**

Chair-Elect – Julie S. No written report. Julie and Cianna went to the Spanish Liaison meeting April 25th. It was really good and they got a lot of great questions.

Ex-Officio – Dave S. No written report. Absent.

Public Information – Ralph B., Gwen B. absent. Written report attached. **Regarding the OC Fair, in a letter that is sent to the volunteer with the tickets, include a note to bring water, hat, sweater, sunscreen.**

MOTION: Bobbie O. made a motion to approve an expenditure of \$822.00 for literature and related items to be used at the Al-Anon booth at the Orange County fair. 2nd by Joe S. A vote was taken, 14 in favor, 0 opposed. The motion carried. Plan is to have about 10% of literature in Spanish. **Spanish Liaisons will collect forms from volunteers from Spanish meetings, to ensure that at least one volunteer is bilingual.**

Round Robin/Phone coverage – Dan L. absent. No written report. **Ellen is designing a flyer about phone coverage volunteerism to be handed out at next IR meeting and the OB.** The plan is to have the sign-up schedule on the new website.

Chairperson – Steve F. Reviewed draft of Office coordinator performance review and draft of Office Employee. Suggestions made and Steve/Julie will send revised copies to SB for final review.

On 6/12/15, Steve made the following online motion, requesting that all responses be received no later than Tuesday 6/16/15.

MOTION: Steve F. made a motion that the Office Coordinator be given a 6% raise beginning July 1, 2015. 2nd by Karen S. An online vote was taken, 14 in favor, 0 opposed 3 abstained. The motion carried.

MOTION: Steve F. made a motion that the Office worker be given a \$1.00 per hour raise beginning July 1, 2015. 2nd by Karen S. An online vote was taken, 14 in favor, 0 opposed 3 abstained. The motion carried.

World Service – Carol G., Mary Lou L. Written report attached. Regarding the concern about IRs not coming to the meeting but getting info from the website, we can't police that and we will continue to put the minutes and attachments on the Al-Anon website. **We will announce at the next IR meeting the importance of IRs attending the IR meeting so all meetings have a voice.** Carol reports that District 51 now understands the procedure to follow if they wish to join the Orange County Intergroup. District 60 has an outreach letter campaign in which they occasionally need volunteers willing to take phone calls. 10 Board members volunteered to assist the Office staff answer any calls it might receive as a result of the District 60 outreach letter campaign and any other outreach projects. District 63 has a public outreach poster that they are producing and want to know if the Intergroup wants to participate. **MOTION: Carol G. made a motion to spend \$50 on whatever quantity of District 63 Public Outreach Posters the \$50 will buy. 2nd by Ralph B. A vote was taken, 14 in favor, 0 opposed. The motion carried.**

Orange Blossom – Bobbie O., Marie P. No written report. The committee has transferred responsibility of the OB to Marie P for the next SB year. Reminder that the OB cost goes up to \$10 per year effective June 1. **At the next IR meeting, we will do a push for new subscriptions to the OB.** The May OB does not show the names of the 3 new SB members that didn't show up to the IR meeting and have been disqualified – 2 from District 60 and 1 from District 57.

Hospitals and Institutions – Irv C., Cianna C., Diane M. No report.

Alateen – Ellen J., Amy L., Joe S. No written report. **They plan to have a written report for the IR meeting.** SCAC convention slogan is THINK. **MOTION: Joe S. made a motion to spend \$100 to buy 200 rubber bracelets for Alateens at the SCAC and OC Fair. 2nd by Irv C. A vote was taken, 14 in favor, 0 opposed. The motion carried.**

Foreign Language Liaison – Sophia F., Myrna N. Written report attached. They will work with Ellen and Dan to provide help on the phone lines in Spanish.

Alateen Liaison – open position.

Historian – TBD

Old/Unfinished Business: None

New Business:

1. Fred W. request as presented in minutes above on page 1.
2. Diane M. asked if we should consider using a timer at the IR meeting, set for 2 minutes, for individual discussion of items in order to keep the meeting to a reasonable length and respect everyone's time. It's hard when IRs have to leave because the meeting runs too long. **MOTION: Diane M. made a motion that a timer be used at the Intergroup meetings set for 2 minutes when questions / discussion are raised by the IRs. 2nd by Sophia F. A vote was taken, 12 in favor, 0 opposed. The motion carried.**

Next Service board meeting is July 15, 2015 7pm.

Reminder – what is said here, stays here. It is not appropriate to talk about service board meetings with people outside of board. And it's important to educate yourself on AI-Anon and its structure.

Motion to close by Bobbie O. 2nd by Diane M. Meeting closed with the Serenity Prayer at 10:15 pm.

Respectfully submitted, Karen S. OC Intergroup Secretary