

**FINAL**

**MINUTES OF THE SERVICE BOARD MEETING May 21, 2014**

Dave S. (Chairman) called meeting to order with the Serenity Prayer at 7:05 pm  
Twelve Traditions read by Steve F.

**PRESENT:**

**Officers:** Chairman Dave. S., Chair Elect Steve F., Secretary Karen S., Treasurer Dan L.

**Committee:** H&I Julie S. Cianna C., Alateen Joe S., Cathleen C., Nancy C., WS Liaison Carol G., Jacquie B., Jessica S., Historian Irv C., PI – absent, Orange Blossom absent, Round Robin Pat H.

**Secretary** – Karen S.

Motion: By Jessica S. – to accept minutes from March 19, 2014 Service Board Meeting as presented. 2<sup>nd</sup> by Cathleen C. All in favor. The motion was carried. Karen provided a group donation form that can be used by group treasurers when sending in the donations to OC office. Decided to add an example of group # to form. Karen will send form to Julia so she can get it on the website and she will also bring copies for all the IRs to the next IR meeting and present in her report.

**Treasurer** – Dan L.

Written report. Conversation about whether to add a column with prior year information. Dan will decide. Bobbie O. donated QuickBooks but it is older version. We will purchase newest version. Dan will get an estimate on the cost of installing QuickBooks and some possible training for Julia by a professional and verify that the computer in the office will support it.

**Office Coordinator-** Julia T.

Written report. New directories are being printed in late July. Deadline to get meetings in the new directory is 2<sup>nd</sup> week of July. New directories will have group #s in them. Office has received a total of 130 new subscriptions to the Orange Blossom. The online calendar on our website does not have the Intergroup Meetings or the Service Board meetings on it. Julia will report to Ben to add the meetings to the calendar. There is some concern that having the office open late on Friday is not effective. Julia and Dave will continue to monitor.

**Chairperson** – Dave S.

Our SCWS Delegate Jayme C. will be at our next Intergroup Meeting on June 18. Her report is always interesting but time consuming. Please do only short and necessary reports at the next IR meeting.

**Chair-Elect** – Steve F. No report.

**Ex-Officio** – No report. Absent.

**Public Information** – No report. Absent.

**Hospitals and Institutions** – Julie S., Irv C. Cianna C. No report.

**Round Robin** – Pat H. No report.

**Alateen** – Cathleen C., Joe S., Nancy C. SCAC deadline to register is June 13, 2014. Alateen by-laws have changes needed. Cathleen C has reviewed them and has recommendations. Steve, Julie, Cathleen and Nancy will review the entire by-laws and make presentation to the group. Cathleen is currently working on a “job description” for Alateen. The new Service Manual has new meeting format agendas. Nancy has digital version. Recommend that the next Service Board should ask the Districts/DRs to find an Alateen liaison.

**Orange Blossom** – Bobbie O. Absent. Written report.

**World Service** – Jacquie B., Carol G., Jessica S. Written report. One Day at a Time is now available as an audio book on Audible.com. Conflict resolution kit will be \$9.00, Conflict resolution booklet will be \$4.50. Discussion related to item in the written report re Inland Empire Intergroup offering newsletter online. We understood that the Intergroup needed to publish the newsletter in order to retain our non-profit status. Do we need to “publish” or “print”? Carol G. volunteered to investigate what documentation exists in the office about this and also to contact Cathy Satter, SCWS Treasurer to see what information she can provide about this.

**Foreign Language Liaison** – open position.

**Alateen Liaison** – open position.

**Nominations and Historian** – Irv C. Written report – keep in mind this is not CAL.

Passed basket for 7<sup>th</sup> Tradition.

**Old/Unfinished Business:** None

**New Business:**

1. Meetings Compliance – what is the Service Board’s or Intergroup’s role in getting meetings to comply with traditions? Discussion. SCWS has a thought-force on meetings that do not follow traditions. Decided to make the “Why Conference Approved Literature CAL” pamphlet available at the Intergroup meetings. We should give the new Service Board members a copy of “AI-Anon Spoken Here” so they feel more confident in answering questions. The SB does not feel it is their responsibility to enforce/force compliance but we do have a responsibility to explain why tradition compliance is important.
2. Orange Blossom availability online – discussed above under World Service section.

**Chair** – Dave S. Next Service board meeting is July 16 – turnover to the new Service Board.  
Reminder – what is said here, stays here.

Motion to close by Jessica S. 2<sup>nd</sup> by Pat H.  
Meeting closed at 9:10 pm.

Respectfully submitted, Karen S. OC Intergroup Secretary