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**Minutes of the Orange County/Greater Long Beach
Intergroup Service Representative (ISR)
Meeting of October 20, 2021**

Call to order and Serenity Prayer – by Carol G. at 7:30 p.m.
Silence Cell Phones (please)

Reading: Program Chair/Chair Elect Laura B. reported on “Spiritual Principles for Business Meetings”. Instead of having a reading on spiritual principles of the program, we are having a presentation on the Guidelines for Participation that are derived from our spiritual principles and used at World Service Conference sessions and at Southern California Area meetings. The guidelines were designed to show respect for all who want to participate as well as for meeting attendees by creating a business-like approach that is respectful of members’ time and desire for orderly conduct of business. Link to documents will be posted on the ocalanon.website.

Motion: By consensus vote, the WSO Guidelines of Participation were adopted.
Yes = 36, No = zero, Abstentions = 3. **Motion carried.**

PRESENT:

Officers: Chair – Carol G., Ex-Officio – Amber E. (absent), Chair-Elect – Laura B., Treasurer, Sarah G.; Acting Secretary, Chip G. (no vote).

Committees: Alateen – Keli M., Institutions - Ginger C., Nominations/Historian – Amber E. (absent), Orange Blossom- Rachele A., Public Information- Marni C., Fund Raising Liaison & Phone Coverage - Lauren H., World Service - Isabel C.

Non-Voting Liaisons: Farsi Language Liaison – Ben P. (absent) and Spanish Liaison – (vacant).

Also present: Kevin O. – Coordinator, Al-Anon Information Service Office of Orange County/Greater Long Beach.

Quorum: A majority (36 of 78 registered members) were present to satisfy the quorum requirement.

REPORTS:

Acting Secretary – Chip G. –minutes of September 15 and October 20, 2021 will be presented at the December 8th meeting.

Treasurer – Sarah G. - see report appended to these minutes. Monthly reports are linked under calendar of events on the website. As of September 21, 2021, the total Service Office income was \$8,301.61. Total Service Office expenses were \$16,430.75 (the majority of which was for payroll) producing a shortfall of \$8,129.14.

7th Tradition - Please continue to make contributions through ocalanon.org. There is a button to click for contributions. Please include meeting information where indicated.

Acting Office Coordinator– Kevin O. gave an oral summary of items. Some literature is still not available through WSO, i.e. ODAT (One Day at a Time) daily reader. Literature sales have increased. Membership is encouraged to purchase CAL from the AISO, not from a third party like Amazon. Members were advised that a claim has been filed with the Department of Labor by a previous employee.

Chair – Carol G. read from a written report appended to these minutes.

- ISRs were encouraged to carefully review their listings in the Meeting Directory on the website to ensure the groups' WSO and Orange County identification numbers are correct and that meeting information is current.
- The Service Board will meet in a special session at 7:30p.m. Wednesday, October 27, 2021 to discuss feedback from the Town Hall Listening Session and to begin planning for permanent staffing of the AIS office.
- Town Hall heard a presentation on "Serving OUR Members in a Changing Environment".
- Sarah G. gave a report on how the AIS office is operating today. Report included operational expenses, projected expenses into 2022. Reserve and operation funds equal \$135,000.00. There are upcoming expenses including taxes and a pending labor board complaint.
- In the spirit of cooperation, District 63 was asked for volunteers to provide panelists as a residential facility that is within the district's geographic territory. Gary G. coordinated the panel.

Chair-Elect – Information presented on receiving text messages at 66599.

Ex-Officio – Amber E. (not present).

Alateen- Keli M. reported about three AMIASes (AI-Anon Members Involved in Alateen Service) workshops coming up from WSO. There's also a newsletter and a fundraiser in planning. All to acclimate new AMIASes to their position. Policies /Procedures and Bylaws are in planning stage for a SCAAC conference.

Alateen Liaison – Position open.

Foreign Language Liaisons- Spanish (position vacant), Ben P./Farsi (not present) – No report.

Institutions –Ginger C. – There are plans for two P&I panels in Orange County

Nominations/Historian – Amber E. (not present)

Orange Blossom –Rachelle A. and Nancy R. encouraged submission of flyers and announcements for meetings and events. Reminder to include contact information. All events mentioned in tonight's meeting will be placed in the next Orange Blossom newsletter.

Public Information – Marni C. - no report.

Fund Raising Liaison/Phone Coverage – Lauren H. stated she would be able to help with speakers for the Public Information programs.

World Service – Isabel C. reported on information from the Assembly meeting last weekend. SCAAC has been reinstated. AMIAS participation and security will be emphasized. P&I need additional participation/support.

Old/Unfinished Business –

1. Consider approval of a Letter of Engagement required to initiate free legal review of our existing bylaws and proposed changes to the bylaws.

After the Intergroup rejected a proposed contract for legal services, as a Board member serving as current ex-officio, Kevin O. approached a source of free legal services to non-profit organizations, the Public Law Center. A volunteer attorney has been assigned to review our bylaws and proposed changes, The Letter of Engagement that requires our approval was posted to our Web site for members to download and review.

Discussion: After review of the Letter of Engagement, members questioned what expenses could be incurred. There may be photocopy charges, FedEx mailings, filing documents, etc. The engagement may be terminated by either party by written notice.

Motion made by Rachelle A. to approve a Letter of Engagement required to initiate free legal review of existing bylaws and proposed changes to the bylaws. Seconded by Sam M.

Decision: Yes= 35, No= 4, and Abstentions=2. **Motion carried.**

New Business -

1. Using KBDM (Knowledge-Based Decision Making) to reach an Orange County/Greater Long Beach Intergroup decision on a current question: "Can a member who lives out of the area serve as an ISR?" We were directed to a framing document Page 1 of 4 guide on the SCWS Web site.

Discussion: Members stated it would be okay while we are having zoom meetings if the person was committed. It was pointed out that different parts of the country don't necessarily have the same focus as Orange County. Members were encouraged to be mindful of this. It was suggested that ISRs take the question back to their meetings and take a group conscious. Take a poll, form a taskforce, discuss, vote, etc. KBDM can evolve as more information, literature, documents, etc. are gathered.

Motion: By consensus vote, members approved out of area members may serve as ISRs as we meet online.

Yes = 26, No = 14, Abstentions = 3. **Motion carried.**

Announcements:

- Marque H. announced the Alathon is scheduled for December 4, 2021 and will be the same format as last year.

Birthdays for September and October 2021:

Lauren H. = 8

SuzSie V. = 39

Laura B. = 27

Cheryl M. = 19

Kathy L. = 5

Cheryl M. = 34

Ashay = 8

Motion to close by Vivian M. and seconded by Marque H. **Carried.**

Meeting adjourned at 9:11 p.m. with Carol G. leading the Serenity Prayer

Respectfully submitted,

Chip G., Acting Secretary

(As edited by board members)