

Service Board Meeting
March 19, 2025



Final

Al-Anon

ORANGE COUNTY/GREATER LONG BEACH AL-ANON INFORMATION OFFICE:

www.ocalanon.org

SOUTHERN CALIFORNIA AL-ANON WORLD SERVICE: www.scws-al-anon.org

AL-ANON FAMILY GROUPS HEADQUARTERS: www.al-anon.org

LOS ANGELES COUNTY AL-ANON CENTRAL OFFICE: www.alanonla.org

**Minutes of the Orange County/Greater Long Beach
Service Board Meeting of
March 19, 2025**

The in-person Intergroup Service Board meeting of March 19, 2025, was called to order at 7:03 p.m. by the Chair, DJ K.. The Serenity Prayer was recited.

Readings:

Twelve Traditions –Jon

Twelve Concepts of Service –JoJo

Spiritual Reading – DJ read from Hope for Today March 19

ROLL CALL:

Officers: Chair – DJ K., Chair-Elect – Marque H., Ex-Officio – Ajit S., Secretary, Lisa N, Treasurer, Bill M.

Committees: Alateen – Vacant, Co-Secretary – Vacant.; Fundraising & Telephone Coverage – Vacant.; Institutions – Gary G.; Nominations/Historian – Vacant.; Orange Blossom – Jon M. ; Public Information – Eric N., Toni C. , and JoJo D.; Spanish-Speaking Liaison – Cindy R.; World Service – Vacant

Office Staff: Not in attendance

Oversite Committee: Kevin O.

Observers: Hans, Andy S., Dick G.,

REPORTS:

Treasurer: Bill M.

Bill a few items not together, bookkeeper looking for info that Bill needs access to in order to provide a report.

Will provide a report at a later date.



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7th Tradition basket was passed. Amount collected was \$63.00.

Secretary: Lisa N.

Quorum: A majority of the Service Board was present to satisfy the quorum. 11 SB were present. There were 4 visitors today.

The January 15, Service Board meeting minutes will be sent via email. Send corrections back to secretary@ocalanon.org by April 5, 2025.

Old (unfinished) Business

See Page 5 for Old Business Action Items.

New Business

See Page 5 for New Business

Office Oversight & Continuity Committee (OCC): Kevin O.

Kevin committee meeting every two weeks, some board members attend. Chair elect is the POC to the employees. Issues to address are how do we run an office with no full time employee? Have considered a service board and board of directors approach but the bylaws might not require it, would require more involvement from previous chairs and a 3 year commitment by previous chairs.

Working on issues between the two part time employees. Committee may be winding down.

Bylaws revised to have the office oversight a separate article under the office responsibilities. Once bylaws are updated may no longer be necessary to have the oversight committee.

Service Board Chair: DJ K.

Significant turnover recently, DJ has 3 months left on his commitment. Thanked Bill and Lisa for stepping up.

Between now and the next few months continue the outreach. Money is available to support the booth at the fair. PI to get an estimate for the amount of money needed for swag, submit to service board to approve a budget and then purchase.

We need a spanish speaking chair.

The former treasurer disconnected from the bank account. 3 check signers updated to Dj, Marque, and Bill. Names of statement of information updated to DJ, Bill, and Lisa (officers of the board). Agent of record is Kevin.

Discussion: Ideas to spend money. Marque: Intergroup office anniversary fundraiser (September). Cindy: Spanish speakers to host an event. Lisa: Merch/Swag for the booth



at the fair. Cards w QR codes, pens, buy it off amazon? WSO? As a committee we vote on the spending. JoJo: Expand office hours and have a full time employee, need to consider the cost of wages and benefits, their budget is separate, it's a self supporting bookstore.

Chair-Elect: Marque H.
Please see attached report.

Marque apologized for not keeping up with the Board Corner for the last two months, will start that up again. By laws update completed, did not revise office manual or OB instructions. Will email them to the board for review.

New revisions were submitted to an atty but these new ones need to be looked at again. Found an atty to do it for \$500.

Per Ca law notifications need to go out 10 days before a vote. We need 33% of the ISR's to be in attendance to complete a vote

Marque: Added a section that a board member can be removed by majority vote of the board for misconduct.

Added that a person can serve a second term after being away for a 5 year separation and not in a like position.

Discussion regarding The board structure can't arbitrarily be changed (to add Spanish/Farsi liaisons a board position) could bring to the ISR's for a vote to make it happen. Marque can answer questions via email after review of current bylaws.

Alateen Amias and rep are liaisons, not voting members. Attachment A clarifies the board structure.

Action Item: OCC and treasurer to review past literature order to determine what is reasonable and the frequency.

Wants to add a Healthy Relationships page to the OC Alanon webpage. All information is from conference approved literature and materials.

Creating an employee manual.

Ex-Officio: Ajit S.
No report.

Brief AI-Anon Related Announcements:
None



Alateen Activities Coordinator: Vacant

No report. 2 volunteers, neither are current amias. Need that presence on the board.

Co-Secretary: Irene has been appointed by DJ

Farsi Liaison: Vacant

No report.

Fundraising and Telephone Coverage: Vacant

No report. Dick G. was present and asked for a vote as to whether or not he is removed from the Board, which DJ declined to do. Dick asked for a vote by the ISR's, which DJ declined to do.

Institutions: Gary G.

Nothing new to report, two new volunteers through the website stepped up.

Nominations/Historian: Vacant

No report.

Orange Blossom/News Editor: Jon M. and Cheryl S.

Reminder that the deadline for inclusion in the Orange Blossom is the 10th of the month (for the following month's publication). While capacity for content is quite large, the total file size for the Orange Blossom cannot exceed 10 MB (in order to email successfully to the ISRs and everyone who subscribes).

Public Information: Eric N. (Absent), Toni C. (Absent), and JoJo D. (Absent)

Matt requested literature for alanons giving literature at rehab during family member intakes. Eric requested alateen literature for Anaheim HS, which JoJo obtained. Tustin PD requested literature for officers to hand out to clients. DJ will reach out to find these materials. Request to scan the document and send to the person to send out electronically. Anaheim HS needs to present to the school board for approval. JoJo printed out flyers from the WSO website to share with them and copies of materials to share.

OC fair application has been submitted. 1st choice July 18-20, 2nd choice 23rd-27th. More exposure if we get a weekend slot. Eric will call to request.

Spanish Liaison: – Cindy R.

Alot of events happening. Shared that translation headsets are available for them to use. Equipment is at the office. Spanish ISR do monthly workshops on various topics, we could help financially with that. District 64.

World Service Liaison: – Vacant

No report



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Office Report: – (Absent)
No report.

OLD BUSINESS:

Action Items:

- By-Laws – Thought Force; Oversight Committee Charter; Updates - Marque H.
Status: Is hoping to have a draft finished by the ??? Intergroup Meeting.
- Membership Survey – Marque H.
Status: Not started.
- Office Lease Renewal – DJ K.
Status: Completed
- Archives Located: Sarah has them per Kevin
Status: completed
- Research requirements to hold successful hybrid Intergroup meetings – Cherie S. & Marque H.
Status: Not Started

NEW BUSINESS:

Come up with a budget for the fair, including cost of the booth rental and swag. Bring a budget to the Board for approval.

The ISR meeting does not need to vote on in person vs. hybrid meetings or live meetings. Ajit says if we force the issue people will quit.

Cindy: Some ISR's are not living in the area. What is our position on this issue? This may need to be addressed in the bylaws.

Birthdays:

March

Cindy-17

JoJo-12

Next scheduled Intergroup Service Board Meeting is May 21, 2025.

Motion to Close:

Motion to adjourn the meeting was made by JoJo and seconded by Jon. Motion passed.

Serenity Prayer

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Respectfully submitted, Lisa N, Secretary