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ORANGE COUNTY/GREATER LONG BEACH AL-ANON INFORMATION OFFICE:  
[www.ocalanon.org](http://www.ocalanon.org)  
SOUTHERN CALIFORNIA AL-ANON WORLD SERVICE: [www.scws-al-anon.org](http://www.scws-al-anon.org)  
AL-ANON FAMILY GROUPS HEADQUARTERS: [www.al-anon.org](http://www.al-anon.org)  
LOS ANGELES COUNTY AL-ANON CENTRAL OFFICE: [www.alanonla.org](http://www.alanonla.org)

**Minutes of the Orange County/Greater Long Beach  
Intergroup Service Board Meeting of  
January 15, 2025**

The in-person Intergroup Service Board meeting of January 15, 2025, was called to order at 7:02 p.m. by the Chair, DJ K.. The Serenity Prayer was recited.

Readings:

Twelve Traditions – Cindy R.

Twelve Concepts of Service – Ajit S.

Spiritual Reading – DJ read from One Day at a Time, December 21.

**ROLL CALL:**

Officers: Chair – DJ K., Chair-Elect – Marque H., Ex-Officio – Ajit S., Secretary, Cherie S., Treasurer, Marilen H.

Committees: Alateen – OPEN, Co-Secretary – Sofia C.; Fundraising & Telephone Coverage – Cheryl J. and Dick G.; Institutions – Gary G.; Nominations/Historian – Barbara Y.; Orange Blossom – Jon M. and Cheryl S (Absent).; Public Information – Eric N. (Absent), Toni C. (Absent), and JoJo D. (Absent); Spanish-Speaking Liaison – Cindy R.; World Service – Veronica B.

Office Staff: Not in attendance

Oversite Committee: Kevin O.

DRAFT

## REPORTS:

Treasurer: Marilen H.

Marilen reported that unidentified contributions are monies received that cannot be identified because group name and identification number are not on the check. The amount is higher than all other contributions (in the period ending December 31, 2024, there was a total of \$3,442.38 in Unidentified Contributions). Groups are not getting credited for their donations to Intergroup.

As of December 31, 2024, the current period total sales were \$8,245.38. The total cost of sales was \$5,967.25, resulting in a gross profit of \$2,278.13. Total operating expenses were \$3,505.41, resulting in a net loss of (\$1,227.28). Interest income was \$367.57, resulting in a net loss for the month of (\$859.71). Total assets as of December 31, 2024, from checking/savings/other equals \$159,655.47.

See attached Treasurer's report. F&M account is ready to close. Payroll and Bill Pay have been transferred to US Bank; Auto Pays have been transferred as well. Check scanner has been installed; working to set up Mike and Sam as users.

7<sup>th</sup> Tradition basket was passed. Amount collected was \$63.00.

Secretary: Cherie S.

Quorum: A majority of the Service Board was present to satisfy the quorum. Of 16 members, 10 were present.

The November 20 2024, Service Board meeting minutes were reviewed and corrected.

**Action:** A motion was made by Gary G. and seconded by Jon M. to approve the minutes as corrected.

**Decision:** Motion was unanimously approved.

Old (unfinished) Business

See Page 5 for Old Business Action Items.

New Business

See Page 5 for New Business

Office Oversight & Continuity Committee (OCC): Kevin O.

Kevin thanked Julie for her 2-1/2 years of service as Chair of the Oversight Committee. Reported that the success of the Oversight Committee is scaling back to two part-time employees, saving significant dollars. The challenges are the structure of communicating (too many cooks). A decision about the future of the Oversight Committee will need to be made by the March Service Board Meeting.

DRAFT

Service Board Chair: DJ K.

We must have unity in service to best serve our fellowship!

Thanked Ajit for closing the deal on our new Service Board meeting location. The address is Trinity Episcopal Church, 2400 North Canal Street, Orange, CA 92865.

Thanked Cindy R. for allowing us to meet at her clubhouse over the past year.

Spanish Translation Equipment was previously purchased. Is it being used?  
Conferences can check out the equipment; there is a \$500 deposit.

Chair-Elect: Marque H.

The By-Laws title is not the same as the legal name of the corporation. Need to research motions for when the name of the corporation was changed. Regarding the By-Laws, Article 6 of 9, send an email to Marque regarding your position's responsibilities.

**Action Item: Send list of your responsibilities to Marque for incorporation into the By-Laws Revisions.**

An error had been discovered by Marilen regarding Holiday Pay for the office worker(s), and this has been corrected.

Ex-Officio: Ajit S.

No report.

Brief Al-Anon Related Announcements:

Wednesday Yorba Linda meeting will be holding a speaker meeting on January 29; speakers will be Cindy R. and her husband.

Garden Grove Thursday meeting will be having a speaker meeting on January 30; speakers will be Kathy and Alan R.

Alateen Activities Coordinator: OPEN

No report.

Co-Secretary: Sofia C.

See attached report (update on number of meetings by District and number of registered ISRs by District.

Farsi Liaison: Open

No report.

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Fundraising and Telephone Coverage: Cheryl J. and Dick G.

Cheryl reported that she served as co-Treasurer for the 2024 Alathon, Spirit of Giving. The total income was just under \$5,000. The Sunday Night Mariner's meeting in Irvine is holding a Round Robin on January 19. Cheryl is serving as co-chair for the Raffle Baskets.

Dick reported that Phone coverage is being provided for holidays; lines are being forwarded.

Institutions: Gary G.

Gary reported that three more schools have added Alateen meetings: Los Amigos, Santa Ana High School, and Anaheim High School. A budget for literature for these meetings is needed. The Juvenile Hall panels are going well.

**Action Item: Gary to work with Treasurer, Chair and Chair-Elect on budgeted dollars for literature for schools.**

Nominations/Historian: Barbara Y.

Don't forget that Nominations will be held at the February 19 Intergroup Meeting – sample resume forms are in the Orange Blossom and at the Office.

Orange Blossom/News Editor: Jon M. and Cheryl S. (Absent)

Reminder that the deadline for inclusion in the Orange Blossom is the 10<sup>th</sup> of the month (for the following month's publication). While capacity for content is quite large, the total file size for the Orange Blossom cannot exceed 10 MB (in order to email successfully to the ISRs and everyone who subscribes).

Public Information: Eric N. (Absent), Toni C. (Absent), and JoJo D. (Absent)

No report.

Spanish Liaison: – Cindy R.

Cindy reported that the Spanish Intergroup and District 64 hold workshops every month (4<sup>th</sup> Saturday). The website is up and running for the Intergroup. Cindy would still like to have another co-chair for this position.

World Service Liaison: – Veronica B.

SOS (Sharing of Service) is Saturday, January 18 from 9:00 a.m. to 4:00 p.m. (on Zoom). All of the positions on the SCWS Board are now filled.

Office Report: – (Absent)

No report.

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**OLD BUSINESS:**

Action Items:

- By-Laws – Thought Force; Oversight Committee Charter; Updates - Marque H.  
Status: Thought Force working group continues to work through the By-Laws Revisions and is hoping to have a draft finished by the February Intergroup Meeting.
- Membership Survey – Marque H.  
Status: Not started.
- Office Lease Renewal – DJ K.  
Status: Completed
- Archives Located? – Barbara Y. & DJ K.  
Status: DJ asked Kevin to check with Sarah G.
- Research requirements to hold successful hybrid Intergroup meetings – Cherie S. & Marque H.  
Status: Not Started

**NEW BUSINESS:**

Discussion requested by Telephone Coverage Chair Dick G, regarding handling of complaint phone calls. DJ explained that he had been in touch with SCWS AIS/Intergroup Coordinator. All complaints and concerns regarding a member or meeting should be submitted to SCWS. The Service Board, nor the Intergroup has a role for handling these types of issues. No one answering the phones (paid workers or volunteers) should be having in-depth discussions regarding members' issues with other members or meetings.

**Birthdays:**

December

Ajit S. – 44 years

Sofia I. – 12 years

Next scheduled Intergroup Service Board Meeting is March 19, 2025.

**Motion to Close:**

Motion to adjourn the meeting was made by Cindy R. and seconded by Marque H.  
Motion passed.

**Serenity Prayer**

Respectfully submitted,

Cherie S., Secretary