

Service Board Meeting  
July 16, 2025



Draft

***Al-Anon***

ORANGE COUNTY/GREATER LONG BEACH AL-ANON INFORMATION OFFICE:

[www.ocalanon.org](http://www.ocalanon.org)

SOUTHERN CALIFORNIA AL-ANON WORLD SERVICE: [www.scws-al-anon.org](http://www.scws-al-anon.org)

AL-ANON FAMILY GROUPS HEADQUARTERS: [www.al-anon.org](http://www.al-anon.org)

LOS ANGELES COUNTY AL-ANON CENTRAL OFFICE: [www.alanonla.org](http://www.alanonla.org)

**Minutes of the Orange County/Greater Long Beach  
Service Board Meeting of  
July 16, 2025**

The in-person Intergroup Service Board meeting of July 16, 2025, was called to order at 7:04 p.m. by the Chair, Marque. The Serenity Prayer was recited.

Readings:

Twelve Traditions –JoJo

Twelve Concepts of Service –Toni

Spiritual Reading – Hope for Today July 16 Lisa N

**ROLL CALL:**

Officers: Chair – Marque, Chair-Elect – Matt., Ex-Officio – DJ (absent), Secretary, Lisa N, Treasurer, Hans (absent).

Committees: Alateen – Vacant, Co-Secretary – Nikki (absent); Fundraising & Telephone Coverage – Vacant.; Institutions – Vacant; Nominations/Historian – Vacant.; Orange Blossom – Cheryl (absent), Irene; Public Information – Meredith, Toni C. , and JoJo D.; Spanish-Speaking Liaison – (vacant); World Service – Vacant

Office Staff: Not in attendance

Oversite Committee: Kevin O.

Observers: Dick G.,



Draft

## REPORTS:

Treasurer: Hans

Treasurer's Report, July 16, 2025

Submitted by Hans Eckardt

### Financials

The 2024-2025 fiscal year ended June 30, 2025. Sales, contributions, and interest earned totaled \$115,398 and expenses totaled \$120,078 resulting in a \$4,680 net loss for the fiscal year.

The balance sheet remains strong with \$21,053 in operating funds, \$103,408 in prudent reserves, and \$35,920 in literature inventory as of June 30.

These figures are unadjusted and unaudited. Preliminary analysis suggests that the main sources of change from the prior year include higher salaries, increased rent, and lower revenue from book sales.

### Recent Activity

The AIS received notice of insurance renewal in July. This year's proposed premium is \$3,865, up from \$2,867. This is a \$998 / 35% increase. The Treasurer met with the insurance broker to discuss options for potential savings. Details and recommendation have been sent to the board by e-mail for input.

### Immediate Focus

The bookkeeper is working to close the books for FY 2024-2025. Following close, there will be a year-over-year analysis to further identify causes of change compared to last year, and to inform the FY 2025-2026 budget.

There is an effort underway to better understand the capabilities of Square to determine if the system can be optimized to shed light on sales, contributions, inventory and literature purchasing trends.

### Issues

There are no major issues at this time; however, unidentified contributions remain a barrier to complete analysis of operations. Groups need to be again reminded to include their WSO ID on all contributions.

### Next Steps

Continue working with the office workers to optimize the set-up & use of Square. Work with board to develop 2025-26 budget.

Follow-up on CA Registry of Charities notice that was received in May.

7<sup>th</sup> Tradition basket was passed. Please donate via the ocalanon website.

Secretary: Lisa N.

Quorum: A majority of the Service Board was present to satisfy the quorum. 7 SB members were present. There was 1 visitor today.



The May 21, 2025 SB meeting minutes were read. Completed, corrections made. Motion to accept May 21 Service Board minutes made by Marque, seconded by Irene, passed.

Passed roster sheet to get current phone numbers and email addresses of all Board members. Secretary stressed the importance of using ocalanon email addresses to communicate. The secretary does not intend on sending emails to Board personal emails, with the exception being if there are 3 people assigned to a position, as only two people can have access to any one google/email account.

#### New Business

Request to update new ISR orientation. Draft minutes will be shared with ISR's and provided to the webmaster within 7 days following the meeting. ISR's are encouraged to access meeting minutes via the OC Alanon website if they can't find them in their email.

#### Office Oversight & Continuity Committee (OCC): Kevin O.

Office Oversight committee was set up 4 years ago. Purpose was to oversee parttime employees, to help with the hiring process, having the board oversee the employees without a manager on site and having the Board oversee the employees. Long term to see how the oversight committee could assist.

Kevin asked if we still need an oversight committee.

Marque shared that the pilot was over in January and we need to vote on whether to keep the oversight committee and if we don't want to keep it how are we going to oversee the office staff. The same issues that prompted creating the Oversight committee persist today.

Tuesdays at 5pm there is an oversight meeting, next 7/29/25 at 5pm on zoom. Kevin will send a link via our alanon emails. Irene can set up a google meets from our google accounts. Send questions to Kevin ahead of time.

Kevin write up why it was created and for us to responds as to what the current concerns are from his ocalanon email account.



Service Board Chair: Marque.

Marque provided P and I information about how to facilitate an alateen meeting at a school. No alateen liaison.

Review of Current Bylaws (in summary) starting with Article 1, page 14. Each Board member read the section regarding their position.

Bylaws are being reviewed and Lisa will send proposed revision of bylaws and draft meeting minutes from tonight's meeting tomorrow.

New business: **Chair would like review revisions to bylaws and to revisit the need for certain positions: fundraising, phone coverage, historian, nominations. We will discuss this at our next meeting.**

Website Emails / Access & passwords contact Ben P at ([webmaster@ocalanon.org](mailto:webmaster@ocalanon.org))

Old business:

**Marque reported in summary:** Dick G was appointed to the service board by DJ to do phone coverage and fundraising last year. Dick reported that he was receiving calls (1) regarding concerns about practices occurring at Gottawanna Meetings. Dick wrote about the concerns being communicated in his phone coverage report and DJ did not allow the report to be presented at the Service Board meeting. Dick then sent an email to the ISRs about the concerns and some members of the board quit as a result. Individual ISR emails were used inappropriately to send those emails as they should be confidential and not shared publicly (only BCC to peoples personal emails)..

**Dick shared in summary:** He received a call from a distraught woman about a meeting she attended that was upsetting to her. He was concerned and referred the woman to DJ. Dick told her the meetings were delisted from our list of meetings, though they are recognized by WSO. Dick wrote this as his report as part of phone coverage responsibility and DJ picked up his report and asked him not to discuss it. At the next meeting Dick made a motion to discuss and the secretary refused to write down the motion. The meeting erupted and people got very upset. Dick found out that the office staff reported 7 other phone calls to the office about these meetings. Dick shared that with the SB and another disruption erupted. **Dick sent his report to the ISR's using the email addresses that had been shared by the secretary.**

Dick shared: WSO and SCWS (Yoli) told Dick it is up to our Service Board to navigate the situation. But the SB did not deal with the situation.

SCWS has an email set up for members to email concerns to.



Dick admitted that he violated the system of trust and reacted by sending the email to the ISR's. He now offered he could have sent out a minority report.

Marque stated he spoke to Dick last week, who stated he would like to finish out his Service Board commitment. Marque told Dick that the Hospital and Institutions position is open but it would be up to the Board to have him continue or to take it to the ISR's to vote him off of the board (which is the process to kick someone off of the board per the bylaws).

**Motion made** to reinstate Dick to the Service Board by Matt, seconded by Toni: Vote: 5 yeas (Jojo, Meredith, Toni, Matt, Irene), 2 nays (Lisa and Marque)

Chair-Elect: Matt.

Validated that he runs the New Intergroup meeting orientation, power point on website. PP will be updated.

Additional verbal information/comments: Inquired about having the Anniversary Celebration in September (with ex officio DJ). Matt stated he will speak to DJ about it.

Ex-Officio: DJ (absent).  
No report.

Brief AI-Anon Related Announcements:  
None

Alateen Activities Coordinator: Vacant  
No report. Marque will reach out to ISR Barbara, which expressed interest, again.

Co-Secretary: Nikki (absent)



Fundraising and Telephone Coverage: Vacant  
No report.

Institutions: Vacant  
No Report

Nominations/Historian: Vacant  
No report.

Orange Blossom/News Editor: Irene and Cheryl S.  
Reminder that the deadline for inclusion in the Orange Blossom is the 10<sup>th</sup> of the month (for the following month's publication). While capacity for content is quite large, the total file size for the Orange Blossom cannot exceed 10 MB (in order to email successfully to the ISRs and everyone who subscribes).

Public Information: Eric N. (Absent), Toni C. (Absent), and JoJo D. (Absent)

Spanish Liaison: – Cindy R. turnover report (currently vacant)  
Spanish Liaison Job Description

Attend in person the Orange County Service Board Meeting the 3<sup>rd</sup> Wednesday of January, March, May, July, September, and November and present your report. If possible, send ahead to secretary

Attend Orange County ISR meetings on zoom the 3<sup>rd</sup> Wednesday of February, April, June, August, October, and December present your report. If possible, send ahead to secretary. Meeting ID: 890 1915 6449 Passcode: 045708

Attended District 64 meetings January, March, May, July, September, and November

which is an overlay district for the Spanish meetings in Southern California. (See attached map).

Location @ 4100 Baldwin Park Blvd, Baldwin Park, CA 91706

Hours: 10:00 AM a 1:00 PM bring back any information that you think is important to share. You are the link of service between the Spanish speaking and English-speaking fellowship of Al-Anon. You can let the Spanish speaking community know that you are here to be of service in getting any information or help for Al-anon as a whole.

Attend Spanish ISR the 2<sup>nd</sup> Saturday of February, April, June, August, October, and December. bring back any information that you think is important to share. You are the link of service between the Spanish speaking and English-speaking fellowship of Al-Anon. You can let the Spanish speaking community know that you are here to be of service in getting any information or help for Al-anon as a whole.

Location @ 4100 Baldwin Park Blvd, Baldwin Park, CA 91706

Hours: 10:00 AM a 1:00 PM

Service Board Meeting  
July 16, 2025



Draft

If I can be of any assistance, please feel free to email or call me @  
cindyestar@gmail.com (714) 889-8599

World Service Liaison: – Vacant  
No report

Office Report: – (Absent)  
No report.

Service Board Meeting  
July 16, 2025



Draft

**OLD BUSINESS:**

Action Items:

- By-Laws –
- Membership Survey – Marque H. shared the report, which is on the OC Alanon website  
Status: Complete
- Research requirements to hold successful hybrid Intergroup meetings – Cherie S. & Marque H.  
Status: Not Started ???

**NEW BUSINESS:**

Update ISR orientation PP

**Birthdays:**

July Dick-16 years, June Meredith ? years

Next scheduled Intergroup Service Board Meeting is September 17, 2025.

**Motion to Close:**

Motion to adjourn the meeting was made by Toni and seconded by Meredith. Motion passed. Closed at 9:13pm+

**Serenity Prayer**

Respectfully submitted, Lisa N, Secretary