



Information Service Office of Orange County

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ORANGE COUNTY AL-ANON INFORMATION OFFICE: www.orangecountyalanon.org

SOUTHERN CALIFORNIA AL-ANON WORLD SERVICE: www.scws-al-anon.org

AL-ANON FAMILY GROUPS HEADQUARTERS: www.al-anon.org

LOS ANGELES COUNTY AL-ANON CENTRAL OFFICE: www.alanonla.org

FINAL

MINUTES OF THE INTERGROUP SERVICE BOARD MEETING OF November 20, 2019

Call to order and Serenity Prayer – by Kevin O. at 7 PM.

Silence Cell Phones (please)

Twelve Traditions – read by Vicki M.

PRESENT:

Officers: Chair – Kevin O., Ex-Officio – Tannis S., Chair-Elect – Amber E., Secretary – Geri M., Treasurer – Mary N., Office Coordinator – Irene L.

Committees: Public Information – Norma Jean W., DJ K. (not present); Institutions – Dean G., Scott M. (not present), Tina T. (not present); Round Robin/Phone Coverage – Anna Marie S.; Alateen – Vicki M., Sammy B.; Orange Blossom – Brandon C. (not present), Glenna F.; WS- Marque H., Lupe M.; Alateen Liaison – n/a; Foreign Language Liaison – Isabel C. (not present); Historian/Nominations – Matt St. M.

REPORTS:

Secretary/ Geri M. – **Motion** by Geri M. to accept the minutes of Service Board meeting, September 18, 2019, as written. Seconded. Carried.

Office Coordinator- Irene L. See report. Highlights include: Navigating online donations and record-keeping through new system, *Square*. Irene and property manger are in discussions regarding logistics and timeline of office upgrades.

Treasurer – Mary N. See report. Reported that additional CD has been set up; prudent reserve is contained therein. Seventh Tradition collected.

Chair-Kevin O. led discussion on proposed budget (see report). Proposed changes to Service Board Expenses: Institutions from \$4000 to \$2000 Phone and Round Robin from \$400 to \$100, Chairman-Elect from \$2500 to \$300. Total Income-Expenses adjusted to \$46,305. Kevin O. **moved** to approve proposed OC Alanon Service Board Budget for fiscal year 2019-2020 with amended expenses. Seconded. **Motion carried** with 11 in favor and 2 opposed. No abstentions.

Motion by Lupe M. to approve a holiday gift of \$200 for office coordinator Irene and a gift of \$100 for part-time office worker, Jacque. Seconded. **Carried**.

Alateen- Sammy B. reported that So. CA WS recommendation is that Sammy B. and Vicki M. become Alateen certified and then move forward to plan a recertification workshop in 2020. Vicki M. stated, once certified, they will move forward to seeking So. CA WS approval for Alateen events.

Chair-Elect – Amber E. No report.

Ex-Officio – Tannis S. Reported that she plans to meet with two former ex-officios to move forward with Bylaws revision Thought Force.

Alateen Liaisons – NA

Institutions – Dean G. reported on project to distribute literature to senior centers.

Nominations/Historian – Matt St. M. – reported on Thought Force ideas thus far to encourage members to come forward to volunteer for service board. Suggestions include: Service Board members act as greeters at meetings, announce criteria for SB eligibility, SB members integrate into group at tables during meetings, SB members wear name tags, ask IGRs for feedback on improving meeting format, make personal contacts to invite members to consider SB service.

Orange Blossom – Glenna F. -asked for input on how SB members want their information to be listed in the Orange Blossom: phone number or email address.

Public Information – Norma Jean W. reported on attending Psychologists Association meeting to distribute literature.

Round Robin/Phone Coverage – Anna Marie S. Reported that she has not received any inquiries or requests for Round Robins. Stated she will not be providing phone coverage over Thanksgiving weekend.

World Service – Lupe M. and Marque H. Reported on umbrella insurance policy provided for meetings and events. Stated that information needs to be disseminated to membership. Marque reported on progress of Holiday Alathon preparations; event on Saturday, December 7, 2019 at Mesa Verde United Methodist Church in Costa Mesa. Stated that AFG Convention is April 3-5, 2020. Reported that Alanon Service manual has been updated and translated; will be distributed as *Version 2* in January 2020. Foreign Language Liaison – Isabel C. (not present). Kevin O. stated that additional foreign language facilitators are needed, especially in Farsi and Korean languages.

Old/Unfinished Business: none.

New Business: Kevin O. suggested a general discussion on outside issues and service positions about clarification of bylaws language should be considered.

Birthdays – Anna Marie S. 24 years; Amber E. 12 years.
Next Service Board Meeting: January 15, 2019 at 7pm.

Motion to adjourn by Marque H.; all in favor. Meeting adjourned at 9:45 PM.

Respectfully submitted,
Geri M., Secretary, Al-Anon Information Service of Orange County