



AI-Anon Information Service Office of Orange County
12391 Lewis St., Suite 102
Garden Grove, CA 92840

AI-Anon Information Services Board Meeting – March 18, 2026

Meeting time: 6pm

Meeting location: Trinity Episcopal Church 2400 N. Canal St., Orange

- Call to Order and Serenity Prayer: 6:05 PM
 - Board Members Present: Jojo, Matt, Irene, Nikki, Hans, Lisa
 - Guest: Darcy Cavillo
 - Guest (Attorney/volunteer): Belinda
- Twelve Traditions (read by a volunteer) pass
- Twelve Concepts (read by a volunteer) pass
- Read Spiritual Reading – (Chair) pass

Belinda - introduced herself as an Alanon member who is also an attorney. She has worked for nonprofit organizations for 25 years. Current practice advises organizations and has supported SCWS and SCAC.

- Explained how being a board member of this 501(c)(3) is a different commitment than at the meeting level.
- Brought copies of Articles of Incorporation (filed with state - like a Constitution) and the Bylaws. These are the two main documents for the 501(c)(3).
- She's here to help bridge the gap between us as a "spiritual organization" and the OC Alanon Service Board as a nonprofit entity.
- She explained the importance of the mission statement and informed the board that nothing that happens can go beyond this mission statement.
- All financial business must be geared towards supporting the mission.
- Went through several slides of a presentation (on paper). This can be made available to members upon request (packet given to each person present).
- Board can go into "Executive Meeting" where any guests are asked to leave so the board can discuss any confidential matters (ie: employment issues)
- Have to change the bylaws within the specifications noted in the bylaws and have to have the ISR's vote on changes.
- There has to be a chair, secretary, and a treasurer. Board members must have a working knowledge of how ISR runs so that they can take a leadership role.
- 15% of **registered** groups with an ISR need to be present in order to make a quorum currently.
- In order to amend we need to give ISR's a 4 weeks notice (page 26: copy of proposed amendments provided in writing) and $\frac{2}{3}$ of of the quorums need to be in agreement with the changes.

We cannot change the name of the corporation. We cannot give a liaison the ability to vote unless the ISR's agree to it by vote. Voting members need to be elected by the ISR's. Elected members have voice and vote, appointed members do not.

SCWS has a provision that if participation on the board falls below a certain percentage then the chair can appoint.

Suggestion: Understand the current bylaws and compare with the redlined changes. Ask those who

participated in the past suggested revision to explain the reasoning behind their suggested changes and move forward from there.

Belinda has offered to be of service by providing support without being paid. Suggests we should agree on a process to present the changes to the ISR's.

The name of the corporation is Al-Anon Information Service Office of Orange County. Remove *and greater Long Beach* from everything because that is not the legal name of the corporation.

We can call a special meeting to ask the membership how to solve a problem that we have that conflicts with the bylaws.

Dick was appointed. We should propose that ISR's vote to elect him so that he can be a voting person on the board.

REPORTS

Treasurer (Hans.): Submission of financial report (Income and Expenses).

Agenda item to discuss: Budget and prudent reserve

For the Eight Months July 2025 through February 2026: The AIS has a net loss of \$11,575 so far this fiscal year. This compares with a \$1,658 surplus at the same time last year. Overall, about 65% of the year-to-date loss is explained by less money coming in. The remaining 35% is explained by more money going out:

Key drivers of less money coming in over the last 8 months include lower Unidentified Contributions, lower Book Sales, lower District 57 Contributions, and lower District 66 Contributions.

Key drivers of more money going out over the last 8 months include higher Rent, Copier Lease, Insurance, and Legal & Accounting fees.

Important Note: After being roughly even for the first 7 months of the fiscal year, February 2026 contributions were down \$5,239 compared to the same month last year (\$6,921 last Feb. vs. \$1,682 this Feb.) -- including no contributions recorded for Districts 57 and 63.

Cashflow Analysis & Discussion Kick-off

There was \$113,463 total available in checking and money market accounts as of February 28, 2026. That's compared with \$127,296 at the same time last year. (Down \$13,833 / 11%.)

o Assuming no other changes and a continuing decrease in cash balance of \$13,833 per 12 months going forward, current cash would last approximately 8 years.*

o Assuming no other changes and a continuing average loss of \$1,446 per month (as experienced so far this fiscal year, Jul '25 - Feb '26) current cash would last 78 months or about 6.5 years.**

Warranty Five of The Conference states "that only sufficient operating funds, including an ample reserve, be its prudent financial principle."

7th Tradition (Hans)

Secretary (Lisa N.):

- Obtain quorum count.
- Review and approve/correct minutes of the last Service Board meeting
- Motion to waive reading of By-Laws at this time, as they are being revised.
- Pass roster sheet to get current phone numbers and email addresses of all Board members.

Secretary's Summary of old (unfinished business), new business, and any motions that were passed from the past Intergroup Meeting.

Additional verbal information/comments:

Chairperson (Matt S):

1. The Attorney that reviewed the revised version of the by-laws we are reviewing will come to speak briefly.
2. By-Law review
3. Administrative discussion
4. Going live with Intergroup sign up form. (preparing for next month hybrid).

Chair-Elect (open):

Ex-Officio (open):

Alateen Activities (Vacant):

Alateen Liaisons (Alateens who are interested should contact the Alateen Activities Chairpersons):

District 57: open, District 60: open, District 63: open, District 66: open.

Co-Secretary – Records (Vacant):

Foreign Language Liaisons (Vacant):

Fundraising and Telephone Coverage (Vacant):

Hospitals and Institutions (Dick G):

March 2026

1. Response excellent to Orange Blossom ads and word of mouth for volunteers for jail beginner meetings and we have 8 people to start meetings at the four jails. Waiting on jail to give us meeting times, rooms and orientation times. We are stressing the importance of letting jail inmates know they are welcome in Alanon in or out of jail.
2. Clarified literature requirements for jails. No staples or hardcovers. SCWS received \$200 from District 63 for literature which will give us our initial literature.
3. Placed four volunteers as replacements or substitutes at Beachview Recover, Juvenile Hall and Long Beach Salvation Army.

4. Maintaining list of volunteers for panels.

5. Contacted Salvation Army Anaheim offering Alanon panel or meeting. Waiting to hear back.

Respectfully submitted,

Dick H

Hospitals and Institutions

Nominations/Historian (Nikki M):

Question: When is the annual meeting where polls are open? April

The flyer needed to go out 6 weeks prior to the vote in April. Nikki will create a flyer with the nominees bio and sent to the District she represents?

Belinda: Annual meeting is dedicated to determining the SB. You can put together an agenda to address the open chair elect position.

Nikki proposed that we suggest a special election in June to nominate new people to the Service Board. Knows some people who served before and may be willing to be chair elect.

Nikki will create a flyer for nominations and send out tomorrow.

Orange Blossom News Editors (Irene R):

Requested someone make a flyer that explains what the intergroup does. Hans volunteered.

Public Information (Meredith, JoJo, Toni):

Attended an event at Anaheim HS sponsored a table. Linda T reported it was well attended.

OC Fair dates 8/7 to 8/9/26 only have to be there til 7pm, not 11pm. Rental fee increased from 100 to 450 this years theme is Your Adventure Awaits.

Fall events are being planned: OC Pride, Red Ribbon Week, Toni stepped down from the Service Board.

World Service Liaison (Vacant):

Old Business/Unfinished Business:

New Business:

Birthdays:

Motion to Close: Nikki, Meredith seconded. Passed.

Serenity Prayer: 8:53pm