



OC/GLB AIS

Board Meeting

AI-Anon Family Groups
Orange County/Greater Long Beach Information Service
12391 Lewis St., Suite 102
Garden Grove, CA 92840

AI-Anon Information Services Board Meeting – Nov. 19, 2025

Potluck: 6:30pm, Meeting 7pm

Meeting location: Trinity Episcopal Church 2400 N. Canal St., Orange

- Call to Order and Serenity Prayer Matt 7:01pm
- Twelve Traditions (read by a volunteer) Hans
- Twelve Concepts (read by a volunteer) Jojo
- Read Spiritual Reading Lisa ODAT Nov. 17

REPORTS

Chairperson (Matt):

Report:

New items to discuss:

1. Guest speaker (cancelled-speaker unable to attend)– We will have an attorney speak at the beginning of the meeting to go over our 501C3 commitment and how it integrates with the AI-Anon Traditions & Concepts.
2. Office employee concerns & recommendations. Employee review issue.
3. Insurance issues for meetings
4. Old Printer Disposition ideas.
5. Newcomer meeting inserts in Newcomer packets.
6. Alathon seed monies and literature
7. New chair-elect

Additional verbal information/comments:

[Bylaws are instructions for how to do our business. Matt asked each of us to read the bylaws, especially as it pertains to our particular position. One of the main things we do is to maintain the central office.](#)

[Matt appointed and Nikki agreed to be the Historian/Nominations chair and continue to support Lisa with the secretary commitment. Nikki suggested the nominations responsibility be added on the Bylaws as a responsibility to the Nominations Chair.](#)

Review procedure involves collecting a review from each board member and compiling them into one document. Mike provided a 4 page rebuttal to his review after Marque resigned. Toni made a motion to let the eval stand, Hans seconded. 7 yeas 2 abstentions. Approved

Old printer: Jojo suggested offering it to ISR's as a donation. Matt suggested trying to sell it on facebook marketplace or something like that and in the OB. Dick made a motion to try and sell it for one month, then donate it for one month, reach out and offer it to District 64. Irene will reach out to Disrict 64 to offer it.

Inserts in the Newcomer packets: Matt made a motion that nomore inserts be allowed in Newcomer packets 8 yeas,1 no. Approved.

Office Oversight Committee: Nothing seems to have been solved, there is no one left on the committee. Matt proposes it be dissolved. Matt made a motion to dissolve. Toni seconded 9 yeas, Approved.

Group Insurance: In the past groups were charged \$60 for an insurance certificate, but we have not been charging groups for that. Our insurance supports 13 events per year. Our insurance says no one would know if we offered more than 13 certificates. For Alateen: SCWS has insurance and it is more comprehensive. We are the only district that does not use the SCWS policy and purchase our own. Nikki suggested the office be tracking the requests and if they were issued, by whom and when. Our insurance should cover office related events. Motion: Ask groups to request certificates from SCWS and if they need one in an emergency we can issue one for a fee of \$60 which can be prorated. Notify ISR's at the Dec 3 meeting and post in the OB in January effective Feb 1. The office will be instructed to track the insurance certificates. Nikki made the motion Dick seconded, 7 yeas, 2 abstentions Approved. Lisa will write the verbage to send to Irene by Dec 10

Chair elect vacancy: Can be filled by current board members with one year on the board or previous board members. Matt will solicit old board members.

Alathon lit will be provided to the planning committee. Matt spoke to Derek and he said \$750 is plenty but this does not include money to pay for the venue (250). Matt made a motion to increase the amount of the seed money. \$250 for the venue and \$750 for other for a total of \$1000. Meredith 2nd. 9 yeas, Approved.

Chair-Elect (vacant.)

Additional verbal information/comments:

Treasurer (Hans E.): Submission of financial report (Income and Expenses).

Treasurer's Report to the Board, Nov. 19 2025

Al-Anon Family Groups
Information Service of Orange County
Treasurer's Report to the Board, November 19, 2025

Submitted by Hans Eckardt

Financials

- September: Sales, contributions and earned interest total \$7,850 while cost of sales and operating expenses total \$6,738 resulting in a \$1,112 net surplus.
- October: Sales, contributions and earned interest total \$9,306 while cost of sales and operating expenses total \$10,085 resulting in a \$779 net loss.
- Four Months YTD: July-October sales, contributions, and earned interest total \$35,643. Cost of sales and operating expenses total \$39,647 resulting in a \$4,004 net loss in the fiscal year so far.
- Cash Flow: As stated in September board report, the cash flow trend is negative – i.e., “money out” is greater than “money in” most months. The operating fund remains below historical averages with \$15,740 in the checking account as of October 31, 2025.
 - o This compares with \$21,097 in checking on October 31, 2024.
 - o Reviewing the bank statements, there are no apparent large, unexplained, or unnecessary expenses driving this.

- Balance Sheet: Other parts of the balance sheet remain strong with \$104,105 in reserves, and \$35,920 in literature inventory on October 31, 2025.
- o This compares with \$101,275 in reserves and \$33,948 in inventory on October 31, 2024

Recent Activity

- The 2024-2025 annual IRS Non-Profit Tax Form 990 is complete and filed.
- Mike F. completed a list of all recurring expenses, the associated vendors, and contact / login information to provide better visibility for the Treasurer and Board.
- Three bids were solicited to sell the old copier. One reseller declined and the other two didn't respond.
- The office workers continue to provide daily donation and sales reports to the Treasurer.

Issues

- Konica Minolta statements do not include \$640.24 in payments made by the AIS. Mike F. and I continue to work with them to resolve this.

Other

- The September report included updates on the Square cash register moving out of manufacturer support, and a suggestion that Square could be optimized for better reporting once the hardware is updated. Given the time required for this commitment, this is something I'm not able to do.

7th Tradition (Hans E)

Secretary (Lisa N., co-secretary Nikki M):

- Obtain quorum count. Irene second, 8 yeas, 1 abstain
- Review and approve/correct minutes of the September Service Board meeting...
- Pass roster sheet to get current phone numbers and email addresses of all Board members.

Secretary's Summary of old (unfinished business), new business, and any motions that were passed from the past Intergroup Meeting.

Anaheim School District -High School Request workgroup: Lisa, Dick G. Eric N.

Update:

1. Eric and I spoke to Andrea from AUHSD. Both students and faculty are anxious for Alateen meetings to begin and have continued to ask for them. Eric sent me the MOU that AUHSD need to have in place in order to begin. I reviewed the MOU and filled out what was requested.
2. I noted the insurance they requested we have in place. Hans and I spoke to our insurance person and we have some coverages in place, but not all. To add the requested amount of coverage would result in an additional cost to OC Alanon of \$2200 per year.
3. SCWS has a policy that meets the requested thresholds from AUHSD for Alateen and we are covered under that policy. I spoke to Cathy and she agreed to provide me with a certificate of insurance so that I can submit it with the MOU. However, there is currently a delay on getting the certificate because SCWS is in the middle of renewing their policy.
4. I spoke to long time AMIAS Bear Weil, who has set up and sponsored several Alateen meetings at high schools over the course of the past several years. He reported the best way to get kids to come is once they express interest via the school counselors office. The school counselor calls the kids out from class each week for the meeting, which rotates periods so that kids aren't always missing the same class in order to attend. After school and lunchtime meetings were not successful. Bear's meeting sponsored the Alateens with literature and no 7th tradition is collected. Collecting money from kids at school for this purpose and keep it somewhere creates an issue for the school. With regards to mandatory child abuse reporting, Bear announces at the beginning of each meeting that there are mandated reporters in the room and that child

abuse will be reported.

5. AMIAS Chris has agreed to be a sponsor for meetings at AUHSD. I reached out to my friend Sarah, an AMIAS in District 57, who allowed me to come to a meeting AMIAS's in that district have monthly. There were about 5 people present. I let them know what AUHSD was asking for and they seemed receptive to helping fill the other spot. I will reach out the them again when I have everything set up.

Additional verbal information/comments:

Please submit written reports intended for ISR's prior to the ISR meeting in order for them to be included in the meeting minutes. Minutes are intended to be written documentation of what occurred in a meeting. You may share your written report in the meeting if you would like for it to be included in the minutes, otherwise your verbal comments will be included.

Office Oversight Committee: (Kevin O. interim): Not present

Additional verbal information/comments:

Ex-Officio (DJ K.): No report

Additional verbal information/comments

Alateen Activities (Vacant):

Alateen Liaisons (Alateens who are interested should contact the Alateen Activities Chairpersons):
District 57: open, District 60: open, District 63: open, District 66: open.

Foreign Language Liaisons (Vacant):

Fundraising and Telephone Coverage (Vacant):

Hospitals and Institutions (Dick):

HOSPITALS AND INSTITUTIONS REPORT FOR NOVEMBER 2025

ORANGE COUNTY ALANON SERVICE BOARD

1. Hospitals and Institutions Job Description: Our bylaws do not spell out whether this position starts Beginner Meetings. After Lisa's feedback and my research I found it is Alanon traditional role for the H and I commitment to help start beginner Alanon meetings when an institution such as a hospital, jail or recovery center requests so I am doing that. We might want to add that to the Bylaws.
2. Anaheim High School: Beginners meeting. I met with our Chair and Secretary to organize a response to Anaheim High School's request to start an Alanon meeting. Secretary is taking the lead on this to sort out a Memorandum of Understanding between OC Alanon and the school district as well as to recruit two AMIAS sponsors. We are following AFG guidelines for starting Alanon meetings in schools.
3. OC Jail Meetings: The four Orange County jails have requested for us to have beginner meetings at Musick in Irvine, Theo Lacy in Orange, and the two receiving jails in Santa Ana. There had been an interruption in the meetings since March 2025 due to circumstances that I am not entirely privy to, however SCWS Institutions Chair, Shauna would like to restart the meetings in cooperation with us. I spoke with previous volunteers, recruited several volunteers and informed

interested parties of the boundaries of doing beginner meetings in the jail environment: not carrying messages from prisoners, not delving into the lives of prisoners and other concerns that the jail details in orientation for all volunteers. SCWS and I have made 2 flyers and placed 2 notices in the Orange Blossom looking for volunteers. It is pending whether we can put a notice on the OC Alanon.org website. These meetings will be one hour long, weekly following AFG Guidelines for Beginner Meetings. All volunteers do background checks. I suggested an initial Zoom meeting of interested people and begin one meeting as soon as we are prepared in order to work out details and issues with the first jail before doing more jail meetings. I have suggested this as a joint project of SCWS and OC Alanon Service Board. I have a good working relationship SCWS. Is it okay with the board to use our OC Board Zoom account for this purpose?

4. Beachview Recovery Facility: continues with two panelists sharing Alanon information and experience, strength and hope to alcoholics (about 30 people) in recovery every other week. I am looking for new panelists to take over this commitment in future from present panelists.

5. Salvation Army Long Beach Recovery Facility: two panelists' commitment ends in December. Two more possible volunteers will be visiting the facility this month with them possibly taking over the commitment of every other week. Panelists speak briefly, answer questions and make literature available. Most of the participants are family (about 20 people) of men in the recovery facility and speak Spanish and English. A Spanish speaking panelist would be desirable.

6. Orange County Juvenile Hall Teenage Boys Unit: three panelists speak in front of about 40 teen boys sharing information about Alanon program as well as experience, strength and hope. Time for questions and literature. New panelists are needed to allow rotation. Background check required.

7. Orangewood Foundation: I called them to offer a panel but have not heard back. I will be calling other institutions who have expressed some interest in the past.

8. Panelist List: I continue calling people who have expressed an interest in service as panelists and maintain a list of names and phone numbers. Please ask potential panelists to call me directly at 657 335-8793 or via my email h_j@ocalanon.org

Respectfully submitted,

Dick Gayton - Chair - Hospitals & Institutions

Nominations/Historian (Vacant): Now Nikki!

No report

Orange Blossom News Editors Cheryl/Irene): (Vacant – Graphics)

Revamp coming. Irene would like to solicit ideas from the ISR's on the re vamp. Irene suggested we could take back registration of new ISR's and created a form that new ISRs will fill out to register. She will send it to us for review and we are encouraged to read the bylaws to understand whose responsibility it is to maintain the ISR registration.

Public Information (JoJo, Toni, Meredith):

Follow up: Previously requested \$3000 in funds to support the commitment. \$1000 approved at 9-17-25 meeting. We were to ask Treasurer about a budget before approving the additional \$2000. Consult needed.

A budget has not previously been approved. Hans reported monies are down so that is a challenge to consider. We could take that out of reserves. P/I would like to do outreach and needs funds to do that. Nikki suggested P/I keep a ledger to track the monies spent. Hans made motion to authorize \$3000 in funds, Dick second 9 years, approved.

Additional verbal information/comments: San Clemente HS interested in a meeting at their school 2 AMIAS interested in sponsoring the meeting. More to be revealed.

World Service Liaison (Bill):

Not present

Old Business/Unfinished Business:

See chair section

New Business:

See chair section

Birthdays

Lisa-21

Irene-18

Hans-13

Motion to Close:Toni, second by Nikki 9:33pm

Serenity Prayer: All