



Information Service Office of Orange County

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ORANGE COUNTY AL-ANON INFORMATION OFFICE: www.orangecountyalanon.org

SOUTHERN CALIFORNIA AL-ANON WORLD SERVICE: www.scws-al-anon.org

AL-ANON FAMILY GROUPS HEADQUARTERS: www.al-anon.org

LOS ANGELES COUNTY AL-ANON CENTRAL OFFICE: www.alanonla.org

FINAL

MINUTES OF THE INTERGROUP SERVICE BOARD MEETING OF 17 July 2019

Call to order and Serenity Prayer – Amber E. 7:10 pm

Silence Cell Phones (please)

Twelve Traditions – Norma Jean W.

Quorum- confirmed; 11 voting members present.

PRESENT:

Officers: Chair – Kevin O. (not present), Ex-Officio – Tannis S., Chair-Elect – Amber E., Secretary – Geri M., Treasurer – Mary N., Office Coordinator – Irene L.

Committees: Public Information – Norma Jean W., DJ K.; Institutions – Dean G., Scott M. (not present), Tina T.; Round Robin/Phone Coverage – Anna Marie S. (not present); Alateen – Vickie M., Sammy B. (not present); Orange Blossom – Brandon C., Glenna F.; WS- Lupe M., Marque H.; Alateen Liaison – n/a; Spanish Language Liaison – Isabel C.; Historian/Nominations – Matt St. M.

REPORTS:

Secretary/Geri M.- **Motion** by Dean G. to approve the minutes of Service Board meeting, May 15, 2019, with corrections (Isabel C.- spelling). Seconded. Motion carried.

Treasurer/Mary N. See report. Mary N. went through all pages of report for benefit of new board members. Report filed. Seventh Tradition collected by Mary N.

Motion by DJ K. to approve appointments of Mary N. as treasurer and Geri M. as secretary. Seconded. Motion carried.

Office Coordinator/Irene L.- **Motion** by Marque H. to approve up to \$1500 for new computer hardware/software for office (see Coordinator's report for rationale). Seconded. Motion carried.

Marque H. raised question of Irene's safety while in office. Discussion ensued. Irene will research possible security options and report back.

Chair/ Kevin O.- Amber E. standing in for Kevin O. (not present)- nothing to report.

Chair-Elect/Amber E.- nothing to report.

Ex-Officio/ Tannis S. – OC Al-anon Service Office Anniversary celebration Sept. 21, 2019 (see flyers).

Alateen/Vickie M., Sammy B.- nothing to report.

Alateen Liaisons/

Institutions/Dean G., Scott M., Tina T.- nothing to report.

Nominations/Historian/Matt St. M.- nothing to report.

Orange Blossom/Brandon C., Glenna F.- First issue completed.

Public Information/DJ K., Norma Jean W.- OC Fair: generally, booth coverage is very good, 5 booth time slots still open for sign ups. DJ also reported that 12 bus stop displays have been posted.

Round Robin/Phone Coverage/ Anna Marie S.- not present.

World Service/ Lupe M., Marque H.- nothing to report.

Spanish Language Liaison/Isabel C.- raised question about purchase of translation equipment (previously approved, see Service Board Minutes, May 15, 2019). Requested that follow up item be placed on subsequent agenda under Unfinished Business.

Old/Unfinished Business: per Office Coordinator's report, credit card hardware for office ordered, account created. Delivery and setup pending. Thought Force updates- nothing to report.

New Business: as prescribed in Bylaws, description of duties of board members (pp.14-25) was read by all present.

Motion by DJ K. to release funds not to exceed \$300 for purchase of flowers and gift basket for Kevin O.'s family. Seconded. Motion carried, one opposed, one abstention.

Motion by Marque H. to approve a refund not to exceed \$500 for 2019 Holiday Alathon due to 2018 Holiday Alathon accounting error. Seconded. Motion carried.

Next Service Board Meeting: September 18, 2019 at 7pm.

Motion to adjourn by Marque H. Seconded. Carried. Meeting closed at 9:31pm.

Respectfully submitted,

Geri M., Secretary, Al-Anon Information Service of Orange County