



Information Service Office of Orange County

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ORANGE COUNTY AL-ANON INFORMATION OFFICE: www.orangecountyalanon.org

SOUTHERN CALIFORNIA AL-ANON WORLD SERVICE: www.scws-al-anon.org

AL-ANON FAMILY GROUPS HEADQUARTERS: www.al-anon.org

LOS ANGELES COUNTY AL-ANON CENTRAL OFFICE: www.alanonla.org

DRAFT

MINUTES OF THE INTERGROUP SERVICE BOARD MEETING OF 20 May 2020

Call to order and Serenity Prayer – by Kevin O. At 7:00 PM

Silence Cell Phones (please)

Twelve Traditions – read by Dean G.

PRESENT:

Officers: Chair – Kevin O., Ex-Officio – Tannis S., Chair-Elect – Amber E., Secretary – Geri M., Treasurer – Mary N., Office Manager – Irene L.

Committees: Public Information – Norma Jean W., DJ K.; Institutions – Dean G., Scott M.(not present), Tina T. ; Round Robin/Phone Coverage – Anna Marie S.; Alateen – Vicki M., Sammy B. ; Orange Blossom – Brandon C., Glenna F. ; WS- Marque H., Lupe M. ; Alateen Liaison – n/a; Foreign Language Liaison – Isabel C. ; Historian/Nominations – Matt St. M.

REPORTS:

Secretary/ Geri M. – Minutes of Service Board meeting, March 18, 2020, read by Geri M. Spelling correction: Julia (Bylaws Thought Force) to Julie.

Motion previously adopted, amended via email vote to now read:

Motion by Matt St. M. that the OC Al-Anon Office Manager receive a salary increase of ~~18%~~ 22.5%, effective retroactively to start on the date of her 1-year anniversary. **Motion carried.**

Motion by DJ K. to accept minutes with corrections. Seconded by Marque H. **Motion carried unanimously.**

Treasurer – Mary N. See report. Seventh Tradition- online contributions encouraged.

Motion by Norma Jean W. to close extra checking account containing \$5,157.00 and transfer to main checking account. Seconded. **Carried.**

Mary N. presented tentative budget for 2021. **Motion** by Vicki M. to transfer \$18,500.00 from May 12, 2020 matured CD (Prudent Reserve) to checking account. **Motion failed: 1= in favor, 2= abstentions, 9= opposed.**

Office Manager – Irene L. See report. Summary: Spring/Summer OC Directory and June Orange Blossom are printed and in office; QuickBooks upgrade needed for office; Irene to attend webinar, “*Getting Back to Business,*” for guidelines on re-opening office.

Chair – Kevin O.- announced Anniversary party- September 26,2020. Encouraged outgoing board members to provide information to new incoming board.

Chair-Elect – Amber E.- encouraged outgoing board members to consider continuing service as sub-committee members.

Ex-Officio – Tannis S.- welcomed Julie S. as partner on Bylaws Thought Force. Encouraged board members to read May 18,2020 email regarding proposed bylaws revisions. Julie and Tannis spoke to recommendations on job descriptions, clarifying language, etc.

Alateen – Sammy B., Vicki M.- reported that there is no new information from World Service regarding AMIAS Recertification. Vicki stated she is looking for online opportunities for AMIAS Certification.

Alateen Liaisons – Resigned/not present.

Institutions – Dean G., Tina T.- stated they will continue working with Illuminations; no panels scheduled yet.

Nominations/Historian – Matt St M.- reported on Thought Force regarding process and execution of electronic election for June meeting. Matt will contact nominees to ensure their attendance at election meeting.

Orange Blossom – Brandon C., Glenna F.- invited ideas for Orange Blossom content considering COVID-19 circumstances. World service May Assembly meeting is cancelled.

Public Information – DJ K., Norma Jean W.- stated there are no plans for outdoor media expenditure at this time. DJ reported that number of visitors to website are down. Norma Jean suggested sending letters with OC Al-Anon information to community leaders.

Round Robin/Phone Coverage – Anna Marie S.- stated she is receiving calls on weekends; once meetings open up, she will reach out to set up Round Robins.

World Service – Marque H., Lupe M.- reported that World service May Assembly meeting is cancelled; tentatively rescheduled for November 15, 2020.

Foreign Language Liaison – Isabel C.- No report.

Old/Unfinished Business: None.

New Business: Amber E. suggested forming a Thought Force to explore possibility of hiring an attorney that works with non-profit organizations to perhaps audit our current system. Kevin O. asked for committee volunteers.

Suggestion made to consider increasing prudent reserve.

Motion by DJ K. to pay additional premium of \$273.00, added to existing policy, to cover inclusion of property insurance. Seconded. **Carried.**

Birthdays – Mary= 49 years! Dean= 12 years, DJ=8 years, Brandon=14 years.

Next Service Board Meeting: July 15, 2020 at 7pm.

Motion to close by Marque H. Seconded. Meeting **adjourned** at 9:34 PM

Respectfully submitted,

Geri M., Secretary, Al-Anon Information Service of Orange County