

Guidelines for Oversight Committee

Purpose :

Oversee office management duties from the Service Board to lend continuity.
To oversee office operations in conjunction with the current Intergroup Chair.
Annual review of office employees known as Member Services Representatives (MSR)

Who :

Oversight Committee to consist of 5-7 members
Term is 3 years and 2-3 new members to join while 2-3 rotate off
Positions to be on the Committee should be Intergroup Chair; Chair-Elect; Ex-Officio & Treasurer
Members who have had previous service as Intergroup of OC & GLB or SCWS Area Board
Members who have special small business or similar experience to help the committee

How :

Standing positions on the Service Board take the positions on the committee.
Invitation to prospective members by submitted resume

Special Tasks :

Current special tasks are reviewing and revising the Office Manual; Group Manual & Intergroup By - Laws